

REQUIREMENTS FOR FILING OF CANDIDATES FOR CITY COUNCIL

Candidates must file at the Cleveland County Election Board, 641 East Robinson, Suite 200.

Candidates may file for election by filing fee or petition.

OPTION 1 - FILING FEE:

CITY COUNCIL	\$50.00
MAYOR	\$75.00

Payment must be made in the form of a cashier's check.

If a candidate receives at least 15 percent of the votes cast or is elected unopposed, the filing fee will be refunded to that candidate.

OPTION 2 - PETITION IN LIEU OF FILING FEE:

Candidates for City Council	50 Signatures
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Must be from registered voters eligible to vote in that particular ward.

Candidates for Mayor	100 Signatures
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Must be signatures by registered voters eligible to vote in the City of Norman.

QUALIFICATIONS:

Candidates must be a registered voter of the City of Norman for six months prior to the date of the municipal runoff election and in the case of Ward City Councilmembers, must also live in the ward at the time of filing.

FILING DATES - January 9-11, 2012

ELECTION DATES – April 3, 2012 (MUNICIPAL)
June 26, 2012 (MUNICIPAL RUNOFF)

CANDIDATES' AND COMMITTEES' REPORT DUE DATES

<u>CITY</u>	<u>DATE</u>
Designation of Agent	Immediately upon filing but no later than the orientation session
Municipal Election Report	March 23, 2012
Supplemental Report	by 12:00 noon on March 30, 2012
Final Report (if no runoff is held)	May 14, 2012
Municipal Runoff Election Report	June 15, 2012
Supplemental Report	by 12:00 noon on June 22, 2012
Final Report (if runoff election is conducted)	August 6, 2012
<u>STATE</u>	<u>DATE</u>
R-1 – Registration	Within 10 days of receiving or expending \$500
D-1 – Designation of Agent	At the same time as the R-1
First C-1	Between March 20 and 23, 2012
Final C-1 (if no runoff is held)	Between May 4 and 14, 2011
Second C-1 (if involved in runoff)	Between June 12 and 15, 2012
Final C-1 (if runoff election is conducted)	Between July 26 and August 6, 2012

MUNICIPAL ELECTION, APRIL 3, 2012

MUNICIPAL RUNOFF ELECTION, JUNE 26, 2012

ALL REPORTS ARE TO BE FILED IN THE CITY CLERK'S OFFICE AT THE MUNICIPAL ADMINISTRATION BUILDING AT 201 WEST GRAY STREET.

WHO MUST FILE

CITY - *ALL Candidates and Candidate Committees* must file City reports.

Committees Supporting or Opposing A Candidate* must file City reports once their total expenditures reach \$500 or \$500 in contributions are receiving during a campaign

* Committee is defined as "any person or combination of two (2) or more persons acting in aid of or opposition to the nomination or election of one or more candidates."

STATE - All Candidates and all Committees who make **expenditures exceeding \$500 in the aggregate or receive \$500 in contributions** during a campaign must file State reports.

WHERE TO FILE - OFFICE OF THE CITY CLERK

WHEN TO FILE - on the first required filing date. If changes or corrections are made, filing shall be within ten (10) days of the change.

WHO TO DESIGNATE - A candidate may designate any person(s) including himself. An organization or political action committee may designate any person(s) such as its treasurer.

LATE FILING FEE - \$10 PER DAY FOR CITY REPORTS
\$100 PER DAY FOR STATE REPORTS